Agenda

Valley City Barnes County Public Library Board

Date: Thursday, July 23, 2026, 5:30 pm

Members Present: Members Present: Anita, Tulp, Megan Bergman, Vicky Lovell, Phil Mueller, Kelsey Carlson and Kristi Anderson
Member Absent: Dewey Magnuson
Others: Deedra Froemke Carnegie Committee

I. **Call to Order-** Vicky called the meeting to order at 5:34 pm.

II. **Additions to agenda-** Anita requested to add discussion on the August date for meeting. Phil moved to add the addition to the agenda. Kristi seconded. All in favor.

III. **Public Comments-** No individual for public comment.

IV. Minutes:

June meeting minutes- Kristi motioned to add an update to the addendum by allowing Amy Johnson access to the memorials and contributions bank account as well as general as needed. Kelsey seconded. Update listed below in bold.

Roll Call: Vicky Lovell - Yes Megan Bergman - Yes
Phil Mueller - Yes Kristi Anderson – Yes
Kelsey Carlson - Yes

"Addendum to June 11, 2026, meeting minutes:
Vicky Lovell entered a motion to add Amy Johnson, VCBC Public Library Bookkeeper, to **both** the library's general bank account **and the memorials & contributions bank account** at Dacotah Bank as a signatory for the purpose of online banking and emergency signing. The motion was seconded by Kristi Anderson.
Vicky – yes Kristi – yes Kelsey – yes Megan – yes Phil – yes Dewey – A
Motion carried. Effective this date of June 18, 2026"

Megan motioned to approve the June minutes with the update above. Kelsey seconded. All in favor.

V. Financial Report:

June Financials – Library financials should be about 50% and we are at 52.8% as some of the summer reading funds have been spent and we have not received our annual donation check for summer reading activities. Phil motioned to approve the June financials, Megan seconded.

Roll Call: Vicky Lovell - Yes Megan Bergman - Yes
Phil Mueller - Yes Kristi Anderson – Yes
Kelsey Carlson - Yes

VI. Committee Reports:

Carnegie Committee report by Deedra Froemke- The committee has received approval to block the streets off for the event in August. They are looking for about 20 volunteers for the event that would arrive around 3 and work until 7. If anyone is interested, send them to the library to sign up.

Foundations Committee – met this past week and have some updates. Flag pole and baby changing station projects are now complete. The new water fountain has been ordered. There is about $2000 left in budget for another project. Currently they are looking at getting an estimate from the VoTech about remodeling the book barn. The foundation will meet again in September.

VII. Policy Reviews / approval

A look at the Weeding Policy recently reviewed and approved in Oct. 2025. - Kristi motioned to approve the weeding policy as updated. Megan seconded. All in favor.
Meeting Room Policy Review - the board has requested some updates to the policy to better layout after hour events. Anita will update and bring back to the board next meeting for approval.

VIII. Old Business:

*Outreach librarian job description draft – draft is due August 10^{th}. The board provided Anita with some feedback on the draft and she will update before sending off.
Review of Strategic Plan draft – tabled for next meeting.
Thoughts for a tagline- widdled down the list to 7 and Anita will bring it back to the staff.
Director's evaluation – Vicky is currently compiling the evaluations and will review them with Anita before next meeting.
Fire Alarm System proposals approved—installing in August. The electricians have been by and working on getting things set up for smooth transition.
Library audit—tabled to next meeting as we haven't received estimates on it yet.
Library Security Cameras – currently waiting on a quote from Bek still then will discuss options.

IX. New Business:

Election of officers- Election results are as follows:

President- Kristi Anderson	Vice President- Kelsey Carlson
Treasurer- Phil Mueller	Secretary- Megan Bergman

On the bank accounts, Vicky Lovell will need to be taken off as signatory for both accounts and Kristi Anderson will need to be added as signatory for both the general bank account and the memorials & contributions bank account at Dacotah Bank. Megan motioned for the removal and addition as stated above. Kelsey seconded.

Roll Call: Vicky Lovell - Yes	Megan Bergman - Yes
Phil Mueller - Yes	Kristi Anderson – Yes
Kelsey Carlson – Yes	

ARSL Conference attendance for Sara- Currently Caitlyn is required to attend the conference due to the grant she received. Anita and staff would like for Sara to attend as well as the conference would be beneficial for her. Sara did apply for a grant to help cover her flights but has not heard back yet on it. If she didn't get the grant, she would need roughly $1500 to cover flight/food. Phil motioned to approve to use $1500 out of the memorial account for Sara to attend the ARSL conference. Kristi seconded.

Roll Call: Vicky Lovell – No	Megan Bergman – Yes
Phil Mueller - Yes	Kristi Anderson – Yes
Kelsey Carlson – Yes	

X. Director's Report:

July Director's Report – Anita discussed the past month's activities at the library.

XI. **Adjournment-** Phil motioned to adjourn. Kristi seconded. All in favor. Meeting was adjourned at 6:51pm.

Next meeting:
Thursday, August 20, 2026, 5:30 pm