

Minutes

Valley City Barnes County Public Library Board

Date: March 19, 2020

Members present: Hilde, Joe, and Tim on the phone

Staff present: Director Hammel

- I. **Call to Order 5:38 Hilde**
- II. **Additions to agenda**
- III. **Minutes:**
February 20, 2020 *Motion to accept Joe, second Hilde, approved unanimous*
- IV. **Financial Report:** *Motion to accept as presented Tim, second Joe, approved unanimous via roll call*
- V. **New Business:**
 1. Due to tax liability Amy needs to change her status from contractor to employee
Motion to accept Joe, second Tim, approved unanimous
 2. Pandemic plan and library closure
Create Executive committee composed of Board President, Director and Assistant Director whose will meet weekly while pandemic plan is in effect to determine what stage the library will operate within the approved pandemic plan Motion to accept Joe, second Tim, approved unanimous
 3. Employee pay during emergencies
Library will continue to pay employees their regular weekly wages during the crisis with the expectation employees who cannot report will work on programming, take part in professional development trainings, and better familiarize themselves with less used library resources such as online databases; thereby being able to provide enhance library services when things return to normal. Director to report as normal, assistant director three days normal report, two days work from home.
Motion to accept Joe, second Hilde, approved unanimous via roll call
- VI. **Other:**
 - 1.
- VII. **Adjournment 5:54** *Motion to accept Joe, second Tim, approved unanimous*

Next meeting:
Thursday April 16, 2020 5:30pm