

Minutes

Valley City Barnes County Public Library Board

Date: October 11, 2018

- I. **Call to Order:** Meeting called to Order @ 5:32. In attendance KB, HVG, SH, MR, RP & RB
- II. **Additions to Agenda:**
 - a. Measuring the parking lot. Jamie Wirth would like to have students measure and create a layout for the parking lot.
 - b. New Board Member introduction: Ruth Berg
- III. **Minutes:** September 11, 2018 Motion to approve minutes HVG, 2nd KB Unanimous vote.
- IV. **Financial Report:** End of 3rd quarter. Director went through which categories are over 75% and discussed the plan to keep those items in line with the budget. A couple categories were noted where adjustments will be made for next year's budget. Motion to approve Financials as presented HVG, 2nd RP. Roll Call vote Each Approved.
- V. **Director's Report:**
 - a. Received a \$480 Grant from Bridges Art Counsel for materials for Painting Parties. These have been a very successful adult program.
 - b. Local Chapter PEO held regular meeting of the library. Director offered a tour and pointed out new improvements; and received many comments from members.
 - c. The escaped chicken incident generated over 2500 views in 2 days.
 - d. Building Stuff: Vince has stepped up and helped with many small building maintenance issues. And found arranged for professionals when needed to fix issues.
 - e. Notes from the NDLA in Minot in October. Some new programming ideas
 - f. Megan may be able to work more after the first of the year.
 - g. Continue to beta test the new interface for ILS
 - h. Doing some weeding in Inspirational section
- VI. **Policy Review:** see bylaws discussion below.
- VII. **Old Business:**
 - a. Bylaws: Discussion of additions to bylaws: review of Director, and strategic planning under article VI. This discussion was a first reading and will be reviewed by the board next month. RP motion to accept this as a first reading with edits and vote for November Meeting. 2nd HVG. Unanimous vote.
 - b. Parking Lot: Discussion of comments received from states attorney review. Will revise section on liability. This will go back to Carl for some advice in this area. Also adjusting the termination clause.

Will email Josh Johnson about the mapping project and keep him updated.

- c. Liability Insurance: Several libraries use their city's policy others have their own insurance. We will still need to find out from city and county about liability coverage for the November Board meeting. Library board president will contact Ross and Bill to have them check coverage under the city's and the county's current insurance.
 - d. Branch Library-Setup Cost: Litchville needed a price break down for what they would need to set up as a branch. Ruth will present this budget break down to Litchville-Marion and see what they can come up with to contribute to starting a branch Library.
 - e. Director's Review: Board completed the annual review for the Director. Motion to approve HVG 2nd RB. Unanimous vote.
- VIII. **New Business:**
- IX. **Other:**
- X. **Adjournment:** Kalyn will have parent teacher conferences next meeting; Hilde will be acting president for next meeting. Meeting adjourned at 7:25pm

**Next Meeting:
Thursday November 8th @ 5:30pm**