

Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
 January through September 2025

	Jan - Sep 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	157,593.25	192,200.00	-34,606.75	82.0%
State Aid Public Libraries	18,520.07	7,500.00	11,020.07	246.9%
Total City Fund Income	176,113.32	199,700.00	-23,586.68	88.2%
County Fund Income				
County Penalty and Interest	378.21	250.00	128.21	151.3%
County Property Mills	181,777.71	151,778.97	29,998.74	119.8%
Homestead Credit County	3,042.51	300.00	2,742.51	1,014.2%
State Aid Public Libraries	9,091.10	8,500.00	591.10	107.0%
State Aid Telecom	1,252.79	1,250.00	2.79	100.2%
Total County Fund Income	195,542.32	162,078.97	33,463.35	120.6%
Total Government Income	371,655.64	361,778.97	9,876.67	102.7%
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Childrens' Programming	-265.25	5,000.00	-5,265.25	-5.3%
Donations - Other	6,495.34	1,000.00	5,495.34	649.5%
Total Donations	6,230.09	6,000.00	230.09	103.8%
Special Events(Fund Raising)	0.00	1,000.00	-1,000.00	0.0%
Total Community Donations	6,230.09	7,000.00	-769.91	89.0%
Summer Reading Prog. Income	0.00	1,000.00	-1,000.00	0.0%
Total Local Donat., Grants, Fund Rais	6,230.09	8,000.00	-1,769.91	77.9%
Other Income				
Interest Earned				
Dacotah Bank Interest	1,137.03			
Total Interest Earned	1,137.03			
Library Services Income				
Book Sales	3.00			
Fax Income	157.16	150.00	7.16	104.8%
Fines Collected	12.00	50.00	-38.00	24.0%
ILL Postage Paid	72.00	100.00	-28.00	72.0%
Misc./headphones	741.73	500.00	241.73	148.3%
Photocopy/Copy income	1,169.01	900.00	269.01	129.9%
Total Library Services Income	2,154.90	1,700.00	454.90	126.8%
Other Funds Source				
BC Housing Authority	1,300.00	1,000.00	300.00	130.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	1,300.00	2,000.00	-700.00	65.0%
Transfer from Memorial Account	0.00	10,000.00	-10,000.00	0.0%
Total Other Income	4,591.93	13,700.00	-9,108.07	33.5%
Total Income	382,477.66	383,478.97	-1,001.31	99.7%
Gross Profit	382,477.66	383,478.97	-1,001.31	99.7%
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	5,856.69	10,040.04	-4,183.35	58.3%

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Director HSA	3,276.00	3,276.00	0.00	100.0%
ND Workers Compensation	395.19	550.00	-154.81	71.9%
SEP - Employee	5,747.47	8,718.06	-2,970.59	65.9%
Total Employee Benefits	15,275.35	22,584.10	-7,308.75	67.6%
Payroll				
Direct Deposit Fees	0.00	600.00	-600.00	0.0%
Employee Payroll	154,385.33	219,776.96	-65,391.63	70.2%
Medicare Expense	2,238.60	3,186.76	-948.16	70.2%
Social Security Expense	9,571.90	13,626.17	-4,054.27	70.2%
Payroll - Other	15.75			
Total Payroll	166,211.58	237,189.89	-70,978.31	70.1%
Staff Development				
In House Training	644.78	1,500.00	-855.22	43.0%
Memberships and Dues	192.50	750.00	-557.50	25.7%
Off Site Trning & Conf & Virt	790.00	2,000.00	-1,210.00	39.5%
Total Staff Development	1,627.28	4,250.00	-2,622.72	38.3%
Total 1 People - Who We Are	183,114.21	264,023.99	-80,909.78	69.4%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	740.72	1,200.00	-459.28	61.7%
Children's Programs	2,268.12	1,000.00	1,268.12	226.8%
Outreach Programs				
Parade Throws	0.00			
Outreach Programs - Other	260.99	1,000.00	-739.01	26.1%
Total Outreach Programs	260.99	1,000.00	-739.01	26.1%
Summer Reading Program	4,254.43	4,000.00	254.43	106.4%
Teen Programs	43.66	1,200.00	-1,156.34	3.6%
Total Lib Prog-In Person & Virtual	7,567.92	8,400.00	-832.08	90.1%
Library Materials				
Physical Materials				
Audio (Audio Books)	0.00	100.00	-100.00	0.0%
Book - Adults	5,681.97	8,500.00	-2,818.03	66.8%
Book - Juvenile	6,094.96	8,500.00	-2,405.04	71.7%
Book - Large Print	4,437.59	7,000.00	-2,562.41	63.4%
Book - Young Adult	1,750.66	3,000.00	-1,249.34	58.4%
Circulating Kits	545.23	1,000.00	-454.77	54.5%
Material Processing Supplies	5,073.66	4,000.00	1,073.66	126.8%
Newspaper	998.73	1,100.00	-101.27	90.8%
OCLC CAT Express	2,059.60	2,500.00	-440.40	82.4%
Periodicals	474.30	550.00	-75.70	86.2%
Video (DVD)	3,639.21	5,500.00	-1,860.79	66.2%
Total Physical Materials	30,755.91	41,750.00	-10,994.09	73.7%
Virtual Materials				
eBooks (Overdrive)	2,000.00	2,000.00	0.00	100.0%
ODIN	72.00	300.00	-228.00	24.0%
Total Virtual Materials	2,072.00	2,300.00	-228.00	90.1%
Total Library Materials	32,827.91	44,050.00	-11,222.09	74.5%
Library Services				
Advertising & Marketing	5,162.45	5,500.00	-337.55	93.9%
Copier Expense	1,564.52	2,000.00	-435.48	78.2%
Credit Card Machine Processing	188.00	275.00	-87.00	68.4%
DVD resurfacing	225.00	400.00	-175.00	56.3%
ILS System	4,430.00	4,600.00	-170.00	96.3%

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Postage for ongoing ILL	194.35	225.00	-30.65	86.4%
Website Maintenance-Firespring	0.00	2,000.00	-2,000.00	0.0%
Zero Client Annual	1,434.00	1,500.00	-66.00	95.6%
Total Library Services	13,198.32	16,500.00	-3,301.68	80.0%
Total 2 Prod, Prog, Svc - What We Do	53,594.15	68,950.00	-15,355.85	77.7%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	0.00	300.00	-300.00	0.0%
General Maintenance & Repair	76.41	800.00	-723.59	9.6%
Yearly Flag Replacement x 4	0.00	325.00	-325.00	0.0%
Total Exterior Maintenance Exp.	76.41	1,425.00	-1,348.59	5.4%
Grounds Maintenance				
Flower Beds	219.85	1,500.00	-1,280.15	14.7%
Snow & Ice Removal	747.50	1,200.00	-452.50	62.3%
Total Grounds Maintenance	967.35	2,700.00	-1,732.65	35.8%
Total Exterior	1,043.76	4,125.00	-3,081.24	25.3%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	2,465.38	2,100.00	365.38	117.4%
Furnace Maint. & Repair	78.95	500.00	-421.05	15.8%
Interior Repairs	5,885.76	500.00	5,385.76	1,177.2%
Library Furniture	0.00	750.00	-750.00	0.0%
Total Int Maint & Rep	8,430.09	3,850.00	4,580.09	219.0%
Janitorial				
Floor Mat Service - Aramark	1,173.36	1,750.00	-576.64	67.0%
Janitorial Services (Open Door)	1,673.25	4,000.00	-2,326.75	41.8%
Janitorial Supplies	1,344.63	3,000.00	-1,655.37	44.8%
Total Janitorial	4,191.24	8,750.00	-4,558.76	47.9%
Total Interior	12,621.33	12,600.00	21.33	100.2%
Facility Maintenance - Other	-3.00			
Total Facility Maintenance	13,662.09	16,725.00	-3,062.91	81.7%
Insurance & Utilities				
Insurance -Building	3,698.00	4,000.00	-302.00	92.5%
Utilities				
Electric	4,240.49	5,400.00	-1,159.51	78.5%
Electrowatchman	540.00	540.00	0.00	100.0%
Garbage	792.00	1,100.00	-308.00	72.0%
Infrastr R &R	135.00	175.00	-40.00	77.1%
Natural Gas -MDU	1,795.90	2,600.00	-804.10	69.1%
Storm Sewer	250.93	350.00	-99.07	71.7%
Telephone Expense-BEK	2,596.96	3,400.00	-803.04	76.4%
Water	466.55	600.00	-133.45	77.8%
Total Utilities	10,817.83	14,165.00	-3,347.17	76.4%
Total Insurance & Utilities	14,515.83	18,165.00	-3,649.17	79.9%
Staff Space & Usage				
IT System				
Equipment Computer	179.98	2,000.00	-1,820.02	9.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	8,515.00	7,000.00	1,515.00	121.6%
Software Expense	4,164.91	1,000.00	3,164.91	416.5%

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Total IT System	12,859.89	10,650.00	2,209.89	120.8%
Prof Contract Services				
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%
Total Prof Contract Services	0.00	1,250.00	-1,250.00	0.0%
Staff Office				
Dues & Fees	290.00	460.00	-170.00	63.0%
Office Furniture	269.67	750.00	-480.33	36.0%
Office Supplies	880.93	2,000.00	-1,119.07	44.0%
Postage, Mailing Service	323.49	500.00	-176.51	64.7%
Total Staff Office	1,764.09	3,710.00	-1,945.91	47.5%
Total Staff Space & Usage	14,623.98	15,610.00	-986.02	93.7%
Total 3 Facility & Infrastructure	42,801.90	50,500.00	-7,698.10	84.8%
Total Expense	279,510.26	383,473.99	-103,963.73	72.9%
Net Ordinary Income	102,967.40	4.98	102,962.42	2,067,618.5%
Other Income/Expense				
Other Income				
Insurance Proceeds	642.08			
Total Other Income	642.08			
Net Other Income	642.08			
Net Income	<u>103,609.48</u>	<u>4.98</u>	<u>103,604.50</u>	<u>2,080,511.6%</u>