

Executive committee notes February 12, 2021

Library executive committee composed of board president Hilde Van Gijssel, director Steve Hammel, and assistant director Melissa Lloyd met to discuss updating hours and operational procedures to give to the library board for their consideration.

At this time the committee is recommending the following adjustments:

Changing the M-F opening time back to 10am which was original time to pre-Covid. Saturdays will continue with the 1pm opening. Closing times will continue MWFS 5pm and TR at 7pm. The committee recommends we make the two hours from 10am to noon appointment only to accommodate patrons who may have health issues. First thing in the morning, air in the library will have had several recycles through the HVAC system from closing the prior day.

Staff has been receiving a lot of complaints regarding making appointments. Starting at noon M-F and 1pm Saturday until close, appointments will no longer be required. The library will continue with a five patron limit at any one time. Because of this, patrons will still have the option to reserve an appointment time from noon to close. Patrons with an appointment will count toward the capacity limit, whether they have arrived yet or not. Walk-ins without an appointment will be admitted to the building unless we have reached the five patron limit at which time they will have to wait outside until a current patron leaves. Library doors will remain locked to help control access. Patron entrance and exit will remain only at the SE entrance.

The committee recognizes the library is not meeting the needs of our younger patrons with our current restrictions. Therefore, they are recommending allowing school age children, 5 and up, be allowed in-person access to library materials starting at 3pm and going until close every day, including Saturday.

Correct wearing of masks, social distancing, and good hand hygiene practices will continue to be required to enter and remain the building.

Patrons will continue to be limited to ½ hour visits.

Curbside service for all patrons will continue following the current protocols.

Any patron who chooses not to abide by the above rules will not be permitted entrance or will be asked to leave if they disregard the rules after entering. Any complaints or comments can be addressed to the director or a board member. Harassment of library staff will not be tolerated.