Valley City Barnes County Public Library
Profit & Loss Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Government Income				
City Fund Income				
City Property Mills	22,271.00	192,200.00	-169,929.00	11.6%
State Aid Public Libraries	0.00	7,500.00	-7,500.00	0.0%
Total City Fund Income	22,271.00	199,700.00	-177,429.00	11.2%
County Fund Income				
County Penalty and Interest	74.82	250.00	-175.18	29.9%
County Property Mills	78,344.82	151,778.97	-73,434.15	51.6%
Homestead Credit County	0.00	300.00	-300.00	0.0%
State Aid Public Libraries	0.00	8,500.00	-8,500.00	0.0%
State Aid Telecom	0.00	1,250.00	-1,250.00	0.0%
Total County Fund Income	78,419.64	162,078.97	-83,659.33	48.4%
Total Government Income	100,690.64	361,778.97	-261,088.33	27.8%
Local Donat., Grants, Fund Rais				
Community Donations				
Donations				
Childrens' Programming	0.00	5,000.00	-5,000.00	0.0%
Donations - Other	1,445.08	1,000.00	445.08	144.5%
Total Donations	1,445.08	6,000.00	-4,554.92	24.1%
Special Events(Fund Raising)	0.00	1,000.00	-1,000.00	0.0%
Total Community Donations	1,445.08	7,000.00	-5,554.92	20.6%
Summer Reading Prog. Income	0.00	1,000.00	-1,000.00	0.0%
Total Local Donat., Grants, Fund Rais	1,445.08	8,000.00	-6,554.92	18.1%
Other Income				
Interest Earned				
Dacotah Bank Interest	126.10			
Total Interest Earned	126.10			
Library Services Income				
Book Sales	0.45			
Fax Income	43.20	150.00	-106.80	28.8%
Fines Collected	0.00	50.00	-50.00	0.0%
ILL Postage Paid	21.00	100.00	-79.00	21.0%
Misc./headphones	373.41	500.00	-126.59	74.7%
Photocopy/Copy income	210.64	900.00	-689.36	23.4%
Total Library Services Income	648.70	1,700.00	-1,051.30	38.2%
Other Funds Source				
BC Housing Authority	0.00	1,000.00	-1,000.00	0.0%
BC Museum ILS Cost Share	0.00	500.00	-500.00	0.0%
Litchville Elem. ILS Cost Share	0.00	500.00	-500.00	0.0%
Total Other Funds Source	0.00	2,000.00	-2,000.00	0.0%
Transfer from Memorial Account	0.00	10,000.00	-10,000.00	0.0%
Total Other Income	774.80	13,700.00	-12,925.20	5.7%
Total Income	102,910.52	383,478.97	-280,568.45	26.8%
Gross Profit	102,910.52	383,478.97	-280,568.45	26.8%
Expense				
1 People - Who We Are				
Employee Benefits				
Director Health Insurance	1,673.34	10,040.04	-8,366.70	16.7%

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Director HSA	3,276.00	3,276.00	0.00	100.0%
ND Workers Compensation	0.00	550.00	-550.00	0.0%
SEP - Employee	1,355.40	8,718.06	-7,362.66	15.5%
Total Employee Benefits	6,304.74	22,584.10	-16,279.36	27.9%
Payroll				
Direct Deposit Fees	0.00	600.00	-600.00	0.0%
Employee Payroll	32,891.46	219,776.96	-186,885.50	15.0%
Medicare Expense	476.93	3,186.76	-2,709.83	15.0%
Social Security Expense	2,039.27	13,626.17	-11,586.90	15.0%
Payroll - Other	5.25			
Total Payroll	35,412.91	237,189.89	-201,776.98	14.9%
Staff Development				
In House Training	142.90	1,500.00	-1,357.10	9.5%
Memberships and Dues	60.00	750.00	-690.00	8.0%
Off Site Trning & Conf & Virt	0.00	2,000.00	-2,000.00	0.0%
Total Staff Development	202.90	4,250.00	-4,047.10	4.8%
Total 1 People - Who We Are	41,920.55	264,023.99	-222,103.44	15.9%
2 Prod, Prog, Svc - What We Do				
Lib Prog-In Person & Virtual				
Adult Programs	271.85	1,200.00	-928.15	22.7%
Children's Programs	676.16	1,000.00	-323.84	67.6%
Outreach Programs	174.50	1,000.00	-825.50	17.5%
Summer Reading Program	831.64	4,000.00	-3,168.36	20.8%
Teen Programs	0.00	1,200.00	-1,200.00	0.0%
Total Lib Prog-In Person & Virtual	1,954.15	8,400.00	-6,445.85	23.3%
Library Materials				
Physical Materials				
Audio (Audio Books)	0.00	100.00	-100.00	0.0%
Book - Adults	1,296.34	8,500.00	-7,203.66	15.3%
Book - Juvenile	1,499.96	8,500.00	-7,000.04	17.6%
Book - Large Print	983.11	7,000.00	-6,016.89	14.0%
Book - Young Adult	324.05	3,000.00	-2,675.95	10.8%
Circulating Kits	37.99	1,000.00	-962.01	3.8%
Material Processing Supplies	2,770.02	4,000.00	-1,229.98	69.3%
Newspaper	480.29	1,100.00	-619.71	43.7%
OCLC CAT Express	0.00	2,500.00	-2,500.00	0.0%
Periodicals	0.00	550.00	-550.00	0.0%
Video (DVD)	428.87	5,500.00	-5,071.13	7.8%
Total Physical Materials	7,820.63	41,750.00	-33,929.37	18.7%
Virtual Materials				
eBooks (Overdrive)	0.00	2,000.00	-2,000.00	0.0%
ODIN	72.00	300.00	-228.00	24.0%
Total Virtual Materials	72.00	2,300.00	-2,228.00	3.1%
Total Library Materials	7,892.63	44,050.00	-36,157.37	17.9%
Library Services				
Advertising & Marketing	2,362.45	5,500.00	-3,137.55	43.0%
Copier Expense	350.07	2,000.00	-1,649.93	17.5%
Credit Card Machine Processing	50.20	275.00	-224.80	18.3%
DVD resurfacing	50.00	400.00	-350.00	12.5%
ILS System	0.00	4,600.00	-4,600.00	0.0%
Postage for ongoing ILL	47.78	225.00	-177.22	21.2%
Website Maintenance-Firespring	0.00	2,000.00	-2,000.00	0.0%
Zero Client Annual	1,434.00	1,500.00	-66.00	95.6%

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Total Library Services	4,294.50	16,500.00	-12,205.50	26.0%
Total 2 Prod, Prog, Svc - What We Do	14,141.28	68,950.00	-54,808.72	20.5%
3 Facility & Infrastructure				
Facility Maintenance				
Exterior				
Exterior Maintenance Exp.				
Building Supplies	0.00	300.00	-300.00	0.0%
General Maintenance & Repair	0.00	800.00	-800.00	0.0%
Yearly Flag Replacement x 4	0.00	325.00	-325.00	0.0%
Total Exterior Maintenance Exp.	0.00	1,425.00	-1,425.00	0.0%
Grounds Maintenance				
Flower Beds	0.00	1,500.00	-1,500.00	0.0%
Snow & Ice Removal	585.00	1,200.00	-615.00	48.8%
Total Grounds Maintenance	585.00	2,700.00	-2,115.00	21.7%
Total Exterior	585.00	4,125.00	-3,540.00	14.2%
Interior				
Int Maint & Rep				
Elevator Maint. Expense	0.00	2,100.00	-2,100.00	0.0%
Furnace Maint. & Repair	0.00	500.00	-500.00	0.0%
Interior Repairs	2,694.97	500.00	2,194.97	539.0%
Library Furniture	0.00	750.00	-750.00	0.0%
Total Int Maint & Rep	2,694.97	3,850.00	-1,155.03	70.0%
Janitorial				
Floor Mat Service - Aramark	232.48	1,750.00	-1,517.52	13.3%
Janitorial Services (Open Door)	345.00	4,000.00	-3,655.00	8.6%
Janitorial Supplies	280.46	3,000.00	-2,719.54	9.3%
Total Janitorial	857.94	8,750.00	-7,892.06	9.8%
Total Interior	3,552.91	12,600.00	-9,047.09	28.2%
Total Facility Maintenance	4,137.91	16,725.00	-12,587.09	24.7%
Insurance & Utilities				
Insurance -Building	0.00	4,000.00	-4,000.00	0.0%
Utilities				
Electric	885.52	5,400.00	-4,514.48	16.4%
Electrowatchman	540.00	540.00	0.00	100.0%
Garbage	176.00	1,100.00	-924.00	16.0%
Infrastr R &R	30.00	175.00	-145.00	17.1%
Natural Gas -MDU	940.87	2,600.00	-1,659.13	36.2%
Storm Sewer	67.86	350.00	-282.14	19.4%
Telephone Expense-BEK	568.68	3,400.00	-2,831.32	16.7%
Water	142.69	600.00	-457.31	23.8%
Total Utilities	3,351.62	14,165.00	-10,813.38	23.7%
Total Insurance & Utilities	3,351.62	18,165.00	-14,813.38	18.5%
Staff Space & Usage				
IT System				
Equipment Computer	0.00	2,000.00	-2,000.00	0.0%
Internet Filtering Subscription	0.00	650.00	-650.00	0.0%
Outside IT Expense	900.00	7,000.00	-6,100.00	12.9%
Software Expense	298.80	1,000.00	-701.20	29.9%
Total IT System	1,198.80	10,650.00	-9,451.20	11.3%
Prof Contract Services				
Auditor Fees	0.00	1,250.00	-1,250.00	0.0%

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Total Prof Contract Services	0.00	1,250.00	-1,250.00	0.0%
Staff Office				
Dues & Fees	200.00	460.00	-260.00	43.5%
Office Furniture	16.00	750.00	-734.00	2.1%
Office Supplies	481.58	2,000.00	-1,518.42	24.1%
Postage, Mailing Service	164.03	500.00	-335.97	32.8%
Total Staff Office	861.61	3,710.00	-2,848.39	23.2%
Total Staff Space & Usage	2,060.41	15,610.00	-13,549.59	13.2%
Total 3 Facility & Infrastructure	9,549.94	50,500.00	-40,950.06	18.9%
Total Expense	65,611.77	383,473.99	-317,862.22	17.1%
Net Ordinary Income	37,298.75	4.98	37,293.77	748,970.9%
Other Income/Expense				
Other Income				
Insurance Proceeds	642.08			
Total Other Income	642.08			
Net Other Income	642.08			
Net Income	**37,940.83**	**4.98**	**37,935.85**	**761,864.1%**