

Meeting Minutes

Valley City Barnes County Public Library Board

Date: March 17, 2022

Attending – Hilde van Gijssel, Deedra Froemke, Vicky Lovell, Dewey Magnuson, Joe DeMasi, Tim Kadrmas, Steve Hammel (director)

Call to Order

Meeting called to order at 5:33pm by Hilde van Gijssel.

Additions to Agenda

None.

Approval of Minutes

Minutes from the February 17, 2022 meeting were reviewed. Vicky Lovell motioned to approve; Joe DeMasi second. Approved.

Financial Report

Director Steve Hammel reviewed a few areas of the budget. Some items may be missing due to the timing of when the report was put together. Overall, we are on track. Hilde van Gijssel motioned to approve the financials as presented; Joe DeMasi second. Approved.

Roll Call: Vicky Lovell:Y Dewey Magnuson:Y Deedra Froemke:Y
Hilde Van Gijssel:Y Joe DeMasi:Y Tim Kadrmas:Y

Director's Report

Director Steve Hammel updated the Board on the happenings of the last month. The library has been very busy and the museum archiving is coming along well. The Wells Fargo account has been closed and we will plan to switch credit cards after the summer so that summer learning purchases are not inconvenienced. Minot has 6 workstations that they no longer need. Steve will check sizes and see if they might work for us. There has not been any response yet on the MOUs that were sent out. Budget reconciliation would typically happen this month but will be done later, as Amy has been unavailable.

Policy Review

Steve Hammel had previously sent out some information regarding a new training opportunity. Hilde van Gijssel encouraged all to review the material.

Committee Reports

We are still looking for members that will form the building committee. Dewey Magnuson has reached out to a few community members but so far no one has accepted. The main project will be to address the roof repair.

Old Business

Employee pay and benefits discussion was continued. Dewey Magnuson shared information that Gwen from the City had provided and Vicky Lovell shared information from the County. Hilde van Gijssel expressed her thanks and appreciation to our city and county commissioners for their time and research. Further discussion will be held at the next meeting.

New Business

City County Health is looking for partners for vaccine education and a grant for \$1500 is available for the library if we want to be involved. The money would need to be spent by June 30, 2023. After some discussion, it was decided that the Board would like time to gather more input and Steve Hammel will visit with staff about their ideas and we will revisit the topic at the next meeting.

Other

Joe DeMasi is at the end of his term and gave notice that he will not be renewing his term. Tim Kadrmas will also not be renewing his term, which leaves us with two vacancies for city representation. Suggestions are appreciated and Steve Hammel will put info up in the library as well.

Adjournment

Joe DeMasi motioned to adjourn; Tim Kadrmas second. Adjourned at 6:49pm.

**Next meeting:
Thursday April 21, 2022 5:30pm**