Agenda

Valley City Barnes County Public Library Board

Date: Thursday, September 24, 2026, 5:30 pm

Members Present: Kristi Anderson, Megan Bergman, Vicky Lovell, Phil Mueller, and David Kline, and Anita Tulp
Members Absent: Kelsey Carlson,
Also, present Deedra Froemke

I. Call to Order - Kristi called the meeting to order at 5:30pm

II. Additions to agenda – no additions to the agenda

III. Public Comments – No individual for public comment

IV. Minutes:
August meeting minutes –Phil motioned to approve the meeting minutes for August with the correction of December financials to change to July, Vicky seconded. All in favor.

V. Financial Report:
August Financials – Library should be at or less of budget of 66.4% library is at at 68%. Megan motioned to approve the financial report, David seconded.

Roll Call: David Kline - yes Vicky Lovell – yes
Phil Mueller - yes Kristi Anderson – yes
Megan Bergman – yes

VI. Committee Reports:
Carnegie Committee report by Deedra Froemke - had the last meeting on Tuesday. Have around $1,300 to $1,400 left and then have it go to a bigger project later. Anita brought up that the library is almost out of promotional items and to use this money for that. Attendance was about 150 people and went very smoothly.

VII. Policy Reviews / approval
Meeting Room Policy Review –approved with changes to be made. Phil moved to approve the policy as written, Vicky seconded. All in favor.

VIII. Old Business:
Review of Strategic Plan draft –Plan a separate meeting to focus on this and the tagline? – Since this has been on the agenda for so long that Kristi suggested that we plan a separate meeting to focus on the Strategic plan draft. Anita will make the changes that have already been talked about and then send it out to the board members.
Thoughts for a tagline - Anita will run the tagline by the staff and there was talk about involving the patron of the library as well. Anita will bring it to the next meeting.
Library Security Cameras – Bek has two options that we can purchase, and the total would be $8,669.00 and we would still have to pay a monthly fee of $37.53. There is an option to lease the

camera, and they would repair and replace if need, it would cost $1,485 to install and then it would be $154.60 about $1,800 a year. Electro watchman camera would come to $10,195. That would not include recording. This would be put into the budget for next year. Megan made the motioned move forward for the lease proposal for the camera and have then installed by the end of 2026. Phil seconded.

Roll Call: David Kline - yes Vicky Lovell – yes
Phil Mueller - yes Kristi Anderson – yes
Megan Bergman – yes

Proposal for Cybrarian – Vicky made a motion to move forward with the Cyberian quote, Megan seconded.

Roll Call: David Kline - yes Vicky Lovell – yes
Phil Mueller - yes Kristi Anderson – yes
Megan Bergman – yes

IX. New Business:

Farwell for Melissa – Melissa has requested not to have a party. There was talk about flowers and a Visa gift card. Her last day will be December 31st, 2026. Vicky motioned for $250 for this farwell gift. Megan seconded.

Roll Call: David Kline - yes Vicky Lovell – yes
Phil Mueller - yes Kristi Anderson – yes
Megan Bergman – yes

Assistant Director search – Anita talked about that she needs to have the board's opinion of where we would like to start with salary. Anita was looking around $42,000 to $46,000 to start out. Phil suggested starting out with $40,000 to $45,000. There would be potential advancements for library director. There would also be the option of adding insurance to benefits. Vicky motioned to have the starting wage would be $40,000 to $45,000 with a single insurance policy available. David seconded.

Roll Call: David Kline - yes Vicky Lovell – yes
Phil Mueller - yes Kristi Anderson – yes
Megan Bergman – yes

Pomeroy Foundation Historical Plaque Grant – There needs to be a decision on which plaque to be put outside. Phil made a motion to get the plaque on the side of the library in the Bisbee Mill design. Megan seconded. All in Favor.

X. Director's Report:

September Director's Report – Caityln and Sara will put together information to present to the board from the ARSL conference.

XI. Adjournment - Vicky motioned to adjourned. Megan seconded. All in favor Meeting was adjourned at 6:26pm

Next meeting:
Thursday, October 15, 2026, 5:30 pm