

Agenda

Valley City Barnes County Public Library Board

Date: Thursday, February 19, 2026, 5:30 pm

Members Present: Anita Tulp, Kelsey Carlson, Kristi Anderson, Megan Bergman, Dewey Magnuson, and Phil Mueller

Members absent: Vicky Lovell

- I. **Call to Order** – Kristi called the meeting to order at 5:33 pm.
- II. **Additions to agenda** – Kelsey requested to add discussion about social media and future options for who runs it.
- III. **Public Comments** – No individual for public comment.

- IV. **Minutes:**
January 2026 minutes – Phil motioned to approve the meeting minutes for January. Megan seconded. All in favor.

- V. **Financial Report:**
January Financials - Library should be at 8.3% or less of budget and is currently at 8.4% due to some larger ordering that would be cost beneficial later. Dewey motioned to approve the financial report, Phil seconded.

Roll Call: Kristi Anderson – Yes
Phil Mueller - Yes Kelsey Carlson – Yes
Megan Bergman - Yes Dewey Magnuson – Yes

- VI. **Committee Reports:**
Foundation report - they support the idea of a new fire/safety alarm system and have funds that would work for the project perfectly. Dewey mentioned there are grants available for security systems that were used for the fire & police department/city hall that could be an option to help with funds. Anita is working on getting quotes to present for their next meeting. Joe is working on getting tickets for the quilt raffle that will be drawn on our anniversary of Oct. 5, 2026 and the foundation will head that fundraiser.

- VII. **Policy Reviews / approval**
No policy review this month.

- VIII. **Old Business:**
*Outreach librarian job description first draft – will table until next meeting once we decide on strategic plan.

- IX. **New Business:**
 - Review of Strategic Plan draft – 2nd draft was provided by Megan at Strengthen ND.

- Tagline: Anita and Melissa would like to figure out a better tagline that encompasses more than just reading since the library offers so much more. “Curiosity driven since 1903” “Ideas for everyone” “Connect. Learn. Grow.” “Connecting the community since 1903” were ideas thrown out. We will table a vote for it for next meeting.
- Discussed how to increase library cardholders via online sign-ups.
- Discussed how to move forward with outreach librarian position through AmeriCorps. Anita will get back to us on items within goal 2.
- Will continue discussion on goals 3, 4, & 5 at next meeting.
- Update of patron computers – necessary due to Useful closing and needing new equipment with new Zero Client service. Looking into replacing 6 computers with microcomputers. Anita’s preliminary look at prices was ~\$1500 through Corporate Technologies but only \$700 from Amazon. Anita will get some more quotes, apply for the potential grant option from the state, and get some answers from state library IT help.
- 250th Carnegie celebration committee member needed to help utilize the funds to better serve our community through planning events/running said events. They will be meeting at 5:30pm on February Tuesday 24th, 2026.
- Director’s evaluation- Kelsey will contact Hilde for director’s evaluation form and get that dispersed to the board members. Once answers are finished, we will have Vicky meet with Hilde to discuss answers.
- Director’s HSA – due to Anita qualifying and taking social security via Medicare, she cannot utilize the HSA that came with her job description. Discussed utilizing an HRA or increasing salary to balance out the HSA account. Anita will meet with Carl through the city to figure out the best option.
- Social media – discussed options on new social media and will circle back next month.

X. Director’s Report:

February Director’s Report – invoice for strategic plan will sent forward to the foundation for payment.

- XI. **Adjournment** – Kelsey motioned to adjourn. Dewey seconded. All in favor. Meeting was adjourned at 6:45pm.

**Next meeting:
Thursday, March 19, 2026, 5:30 pm**