

Valley City Barnes County Public Library Board Minutes

Date: April 12, 2016 **approved**

Members present: Botz, Dahlberg, Remick, Metcalf

Members absent: Chandler, Luke

Library Staff present: Hammel, Jorissen, Lloyd

- I. **Call to Order** at 5:15 by President Botz
- II. **Additions to agenda:** Director's Report, #8—fire inspection
- III. **Minutes:** The minutes of March 15, 2016 were reviewed. Remick moved approval. Seconded by Metcalf. Motion carried unanimously.
- IV. **Financial Report:**
 1. Jorissen presented the Financial Report. Metcalf moved approval of financials as presented. Seconded by Remick. Motion carried unanimously by roll call vote.
- V. **Director's Report:**
 1. Summary of NDSL Spring Workshop: Hammel was unable to attend; he will update the Board at a later point.
 2. The library "purchased" an iPad mini using rewards points from the Wells Fargo credit card. We are planning on using it for makerspace programs.
 3. Director received disturbing information regarding clarification of library funding law from last biennium. Per the law, libraries can only receive a maximum of 4 mils. Director contacted both city and county auditors and we should be okay with city's 8+ mil since VC is home rule charter and we only receive 2.5 mil from county.
 4. Due to the need to replace weeded non-fiction we are projecting we may exceed the budget on adult books. We do have unallocated funds available in the 2016 budget which could be used for this purpose.
 5. Director received notification the library won the Community Image Award from the Chamber in recognition of all the improvements we made to the exterior of the building. Board suggested a May Celebration on May 2nd, 5-7 pm, to celebrate the Community Image Award and dedicate the new flags. Botz and Dahlberg will work with Friends to organize the celebration; Luke will contact the Vets and painter to check this date and request their attendance.
 6. Rally in the Valley – Chamber would like to use the library's parking lot for an inflatable and some vendors. Metcalf moved approval. Seconded by Luke. Motion carried unanimously.

7. Library now has its own DVD resurfacing machine. The unit is being rented however we only pay \$.25 per use, no monthly fees or maintenance costs other than the usage cost. The library will charge \$1.00 per DVD/CD for patron use.
8. The Library passed the fire inspection.

VI. Policy Review:

1. Amendment to circulation policy. Metcalf moved approval. Seconded by Luke. Motion carried unanimously.

VII. Old Business:

1. Storage closet in multi-purpose room and computer room: discussion ensued about the need for more storage space to make better use of open areas. Library Director will request bids for building a wall in the all-purpose room to create a new storage area.
2. Drive up book drop: Current book drop is too small. Library Director will discuss with Theresa Will the use of the Community Health driveway for possible placement next to the generator. The proposed book will cost about \$3500.
3. Library foundation: tabled from last meeting. After discussion, item was again tabled until next month.
4. Luke reported that the RFP from the EPA was supposed to close on April 11; they have left it open another two weeks.

VIII. Adjournment at 6:35 pm. (Luke moved; Remick seconded).

**Next meeting:
Tuesday May 10, 2016 5:15pm**